

Individual Executive Member Decision

Title of Report:	Consultation on Admission Arrangements for Community and Voluntary Controlled Schools & Co-ordinated Admissions Scheme for 2013-14
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	30/11/2011
Forward Plan Ref:	ID2377

Purpose of Report: To agree the consultation of the West Berkshire Council Admission Arrangements & Co-ordinated Admissions Scheme for 2013-14

Recommended Action: To approve the consultation on the proposed Admission arrangements and Co-ordinated Admission Scheme for 2013-14

Reason for decision to be taken: Statutory Requirement

Other options considered: None

Key background documentation: West Berkshire Admission Arrangements 2012-13
School Admissions Code

Portfolio Member Details	
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Implications

Policy: Consultation will inform determined admission arrangements to be agreed later and Co-ordinated Scheme to be agreed by all schools in West Berkshire in due course.

Financial: None

Personnel: None
Legal/Procurement: None
Environmental: None
Property: None
Risk Management: None
Equalities Impact Assessment: Yes

Consultation Responses

Members:

Leader of Council: Councillor Graham Jones
Overview & Scrutiny Management Commission Chairman: Councillor Brian Bedwell
Ward Members: All
Opposition Spokesperson: Councillor Alan Macro

Local Stakeholders: Governing Bodies and Heads of all maintained nursery, primary and secondary schools in the relevant areas of West Berkshire. Governing bodies of Voluntary Aided primary schools and of Foundation and Academy secondary school within 3.2 or 8 kilometres respectively from the West Berkshire border, Church of England and Catholic Diocesan boards of Education, Neighbouring LAs, Members of West Berkshire council, Admission Forum members, Parish Councils and members of the Early Years Development and Childcare Partnership.

Officers Consulted: Margaret Goldie, Ian Pearson, Caroline Corcoran

Trade Union: not sought

Is this item subject to call-in.	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by O&SMC or associated Task Groups within preceding six months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input type="checkbox"/>	

Supporting Information

1. Background

- 1.1 Regulations require Local Authorities to consult on and determine Admission Arrangements for Community and Voluntary Controlled schools in the relevant area by 15 April each year. They must comply with the requirements of the School Admissions Code and the adopted Co-ordinated & In-Year Admission Scheme, which is currently subject to consultation with schools and has been to the Admissions Forum.
- 1.2 Consultation must be undertaken over 8 weeks between 1 November and 1 March annually. It will be undertaken with all West Berkshire schools, Council Members, Parish Councils, neighbouring LAs and school admission authorities, Diocesan Boards, Early Years Development and Childcare Partnership and the West Berkshire Admissions Forum. Responses will be reported with proposed arrangements to be determined by the Executive Member for Children and Young People in February 2012.
- 1.3 Proposed 2013/14 admission arrangements are attached as Appendix A. There is a new requirement in the new draft Admissions code which is currently going through parliament, for the highest oversubscription criteria to be amended to include not only currently Looked after children, but also children who ceased to be looked after because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after. The attached Admission Arrangements 2013-14 has this new wording for this criterion.
- 1.4 Proposed Co-ordinated & In-Year Admissions Scheme for 2013/14 are attached to the proposed admission arrangements in Appendix A. The proposed Co-ordinated & In-Year Admissions Scheme is out to consultation with schools and will finish on 11 December and will inform the final determination of arrangements in due course.
- 1.5 The In-Year Fair Access Protocol is included for information as Appendix B.
- 1.6 Proposed Nursery Admission Arrangements are outlined in a separate consultation document (Appendix C). Arrangements are unchanged to those for the 2012/13 year but do include the setting provision of 15 hours per week.

Appendices

Appendix A - Proposed Admission Arrangements 2013/14 document which includes the Proposed Co-ordinated & In-Year Admissions Scheme 2013/14

Appendix B - West Berkshire In-Year Fair Access Protocol

Appendix C – Proposed Nursery Admission Arrangements 2013/14

Appendix D – Equality Impact Assessment – Stage One

Equality Impact Assessment – Stage One

Name of item being assessed:	2013-14 Admission Arrangements for Community and Voluntary Controlled Schools
Version and release date of item (if applicable):	12 October 2011
Owner of item being assessed:	Mwazwita Mundangepfupfu
Name of assessor:	
Date of assessment:	

1. What are the main aims of the item?
To seek approval to consult on the Admission arrangements 2013-14 for community and Voluntary controlled schools

2. Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this. (Please demonstrate consideration of all strands – age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)

Group Affected	What might be the effect?	Information to support this.
Age	Positive impact	Legislation determines the process to be followed and the consulted on and agreed admission arrangements determine how places will be allocated if there are more applicants than places. This applies to all children who have reached their 4 th birthday before the application date for primary school and those who are 11-16 for secondary schools.
Disability	Positive impact	All pupils must be given a school place irrespective of any disability.
Gender	Positive impact	Gender is not a distinguishing factor all are treated equally in both legislation and determined arrangements and all applications assessed in the same way.

Race	Positive impact	School places are provided for all pupils of primary school age and secondary school age irrespective of race.
Belief	Positive impact	Parents may choose any school they like when applying and may choose on the basis of belief or not.
Further comments relating to the item:		
Assessments, processes and policies are based on statutory requirements set out in School Admissions code.		

3. Result (please tick by double-clicking on relevant box and click on 'checked')	
<input type="checkbox"/>	High Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	Medium Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	Low Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input checked="" type="checkbox"/>	No Relevance - This does not need to undergo a Stage 2 Equality Impact Assessment

For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.

4. Identify next steps as appropriate:	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	

Name:

Date: